

SALMON BAY Building Leadership Team (BLT) Meeting Minutes

Thursday, April 21, 2015 - Principal's Office

Agenda: Minutes, Final Review of Bylaws, Work on Decision Making Matrix

In attendance:

Administrator: Neil Gerrans

IA Rep: Nancy Gruber

Nurse/Counseling Rep: Markos Weiss

2/3-Team: Dave Middleton

6th Team: Katie Hayes *

Cascades (7/8th): Jeff Callahan

Parent Rep: Jeannie Czesla

*Acting Chairperson

Office Rep: Caitlin Racey

Library/Specialist: Linda Illman/absent

K/1 Team: Amy Gross

4/5 Team: Brian Williamson/absent**

Olympics (7/8th): Connie Gold

Parent Rep: AJ Silva/absent

Asst. Principal: Darren Frink

**substitute, Marian Wagner

1) MINUTES: from 4/7/15 approved.

2) Katie brought the meeting to order at 7:25.

3) BYLAWS: A handout of Katie and Neil's revised draft was distributed. We took a few minutes to review it. Changes discussed: 1) Inserting consistent use of the word 'minutes' for the written/approved record of our BLT meetings, rather than 'notes.' 2) Neil and Jeannie reported that the parent rep application/selection process was discussed with FOSB and parents preferred to be ones to select their rep, rather than have folks apply for the positions and BLT to select. Concerns about asking the BLT parent reps to also be FOSB directors were discussed. There were a number of suggestions including having the 2 BLT parent reps share a 'reporter' FOSB position, perhaps switching off attendance at FOSB meetings; and/or having a BLT member (beyond the principal) attend each FOSB meeting to take on that 'reporter' role. Although there are often staff members who are parents of current students on BLT, the FOSB parent reps do provide an important perspective. 3) Open meeting structure? Linda suggested that the meetings be open to observers, with an option for Executive sessions for personnel or other confidential issues. This received general agreement. 4) Who votes for BLT reps? This normally is not a problem, but we will add language to indicate represented teams will vote on their rep candidates and if the rep can't be decided in that group then the whole staff will vote.

4) DECISION MAKING MATRIX: Katie and Neil introduced a format for the decision making matrix showing more than a dozen possible decision areas (including C-SIP, Contract Waiver, Professional Development, Room Assignment, Curriculum changes, and many more). The back-side of the sheet showed a potential flow-chart for the decision making steps. We ran out of time to discuss it fully and will pick it up after talking to our teams at our next BLT meeting.

Action item: Members should discuss this draft decision making matrix/flow-chart and give feedback to Katie Hayes and/or Neil.

Next meeting is May 5th, 7:20am. (This was moved to Tuesday, May 12, 2015.)

Submitted by Nancy Gruber